



The Woodstock Public Library Board of Trustees met remotely on
Thursday, June 10, 2021 at 7:30 p.m.

*Due to the current COVID-19 public health emergency, this meeting was conducted remotely. Members of the public could attend online by clicking [here](#) and entering the password: 241587 when prompted. Alternately, the public could listen and comment by calling 312-626-6799 and entering Meeting ID 926 6197 8557 when prompted. When using this method, members of the public could comment by dialing *9 on one's telephone at the appropriate times during the meeting.*

MINUTES

CALL TO ORDER

President Mary Ann Lenzen called the meeting to order at 7:32 p.m.

PRESENT: Robert Laurie, Christy Johanson, Mary Ann Lenzen, Jim Hurley, and Teresa Flores. Gayle Hoch joined the meeting at 7:55 pm.

OTHERS PRESENT: Nick Weber, Library Director, and Paul Christensen, Assistant City Manager. Carrie Zamorano, Circulation Manager, joined for the Fine Free discussion.

ABSENT: Dan Lemanski, Marybeth Urbin, and Al Fyfe.

MINUTES OF PREVIOUS MEETING:

- Discussion and Vote on the Regular Minutes from May 13, 2021

Mary Ann Lenzen moved to accept the minutes of the May 13, 2021 regular meeting as presented. Christy Johanson seconded, and the motion carried via a roll call vote:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Yes	Lemanski	Absent	Laurie	Yes	Flores	Yes
Fyfe	Absent	Hoch	Absent	Hurley	Yes	Johanson	Yes
Urbin	Absent						

PUBLIC COMMENT ON NON-AGENDA ITEMS: None

COMMUNICATIONS: None

LIBRARY EXPENDITURES:

- Discussion and Vote on the June 2021 Building Fund and Operating Fund Expenditures

Jim Hurley moved to approve the May 2021 combined Warrant of operating and building expenditures, as presented. Mary Ann Lenzen seconded, and the motion carried via roll call vote:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Yes	Lemanski	Absent	Laurie	Yes	Flores	Yes
Fyfe	Absent	Hoch	Absent	Hurley	Yes	Johanson	Yes
Urbin	Absent						

LIBRARIAN'S REPORT:

Nick Weber presented the librarian's report, a copy of which is attached. Highlights include:

- Recruiting is under way for two open part-time positions.
- Summer Reading Program started June 1.
- Library is ready and decorated for Pride Month.
- COVID-19 protocols and practices are not yet back to normal, but restrictions and constraints are loosening as appropriate.
- The Friends' plant sale and Culver's fundraiser events were successful.

UNFINISHED BUSINESS:

• Building update

o Carpeting and Painting

A team of five staff members are choosing colors and textures.

o Upholstery

A team of five staff members are choosing colors and textures.

o Other areas

The front door may need to be replaced.

• COVID-19 Update

Next month's board meeting is likely to be held in-person at the library.

• Strategic Planning

o Where we are:

Board members still have time to complete SWOT worksheets and return them to Nick.

o Process/timeline

Most work will take place between August and November 2021. Right now, we're asking for feedback on unique services offered by WPL.

NEW BUSINESS:

• Rotunda roof project—discussion and vote on awarding contract

Robert Laurie moved to accept the bid received from Alloy Architectural Solutions for the construction of a new metal roof for the Rotunda area of the library for an amount not to exceed \$53,290. Jim Hurley seconded, and the motion passed by a roll call vote:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Yes	Lemanski	Absent	Laurie	Yes	Flores	Yes
Fyfe	Absent	Hoch	Yes	Hurley	Yes	Johanson	Yes
Urbin	Absent						

• Fine Free Policy—discussion and vote on draft policy

Mary Ann Lenzen moved to approve the adoption of the new Fine Free Policy, to go into effect some time after Labor Day 2021. Gayle Hoch seconded, and the motion passed via a roll call vote:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Yes	Lemanski	Absent	Laurie	Yes	Flores	Yes
Fyfe	Absent	Hoch	Yes	Hurley	Yes	Johanson	Yes
Urbin	Absent						

- **Review of FY20/21 Budget**

This year's budget yielded a surplus, largely due to reduced staff hourly compensation costs during the COVID-19 pandemic. Additionally, the library received its final payout from the dissolution of the Northern Illinois Consortium, which had been anticipated for the year prior.

ADJOURNMENT:

Mary Ann Lenzen moved that the meeting be adjourned at 8:41 p.m. Gayle Hoch seconded, and the motion carried via a roll call vote:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Yes	Lemanski	Absent	Laurie	Yes	Flores	Yes
Fyfe	Absent	Hoch	Yes	Hurley	Yes	Johanson	Yes
Urbin	Absent						

All meetings of the Library Board are open to the public. In compliance with the Americans with Disabilities Act (ADA), they are fully accessible, and if any further accommodations are needed, please contact the Library Director 48 hours prior to the meeting.